

*Chicopee Municipal Lighting Board
Minutes of Meeting
Monday, February 24, 2020*

Chairman Pajak called a regular meeting of the Chicopee Municipal Lighting Board to order at 4:00 pm, Monday, February 24, 2020.

Present for this meeting were Commissioner Robert L. Pajak, Commissioner Joseph F. Pasternak, III and General Manager and Clerk of the Board Jeffrey R. Cady. Commissioner Carl E. Sittard, asked to be excused.

Commissioner Pasternak made a motion to accept the minutes of January 27, 2020 as presented. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.

Commissioner Pasternak made a motion to concur with the payment of **Warrant #E020720** dated 2/3/2020 in the amount of \$13,165.46; **Warrant #E021420** dated 2/6/2020 in the amount of \$157,157.03; **Warrant #E021420** dated 2/10/2020 in the amount of \$308,896.54; **Warrant #E022120** dated 2/13/2020 in the amount of \$294,552.01 and **Warrant #E022120** dated 2/18/2020 in the amount of \$2,118,999.66. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.

Commissioner Pasternak made a motion to pay **Bills and Customer Refunds** in the amount of **\$354,032.24**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.

Commissioner Pasternak made a motion to pay **Power Bills** in the amount of **\$1,727,959.31**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.

The General Manager reviewed the rates for CEL Security and Contract Lighting with the Commissioners. He explained that CEL was switching all contract lights to LED starting this year. The new rates are all lower than the existing fixture rates we will be replacing. Although the upfront cost of the new fixtures is higher the energy savings and longer life of the new fixtures result in monthly savings to the customers. Commissioner Pasternak made a motion to approve the new rates. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0. *Document: CEL Security & Contract Lighting Rental Rates*

The General Manager provided an update on the building renovations. He explained that the approval for the excavation work was received by the Planning Department. At this time we expect Phase I to be completed by the end of May and the bid to go out for Phase II in July for September work. We will need 3+ months to convert all of the systems for the next phase.

The General Manager provided an update on the high speed internet project. He explained that construction has started on 2 new fiberhoods and that the others were being finalized so construction could start after these two are completed. We have some major back bone work that will be completed over the next 6 months to expand the reach of our network. A new marketing person has been hired to help with sales and marketing for the Crossroads Fiber Brand plus CEL activities. We will be sending out bill inserts to help boost demand and make more use of social media.

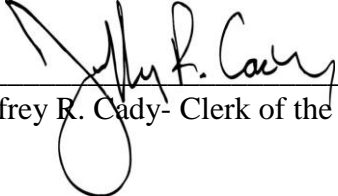
The General Manager gave an update on the AMI project. To date over 9,100 meters have been replaced. CEL Staff are working with the vendor to implement AMI outage alerts into the Outage Management System. The Water Department has installed about 400 meters. We have billed the water and waste water departments for their portion of the system costs. This amount to date was approximately 433,000.

The General Manager explained that he did not have any legislative updates.

The General Manager reminded the Commissioners that the Chamber of Commerce Shining Stars event was March 6th if any of them wanted to attend.

The General Manager notified the Commissioners that he asked the City Treasurer to reduce the Rate Stabilization transfer from \$300,000 to \$150,000 a month based on lower energy costs and that it would be reviewed to see if it needed to be raised or lowered in the future. The General Manager asked the Commissioners to confirm the change. Commissioner Pasternak made a motion to support the change of the rate stabilization charge from \$300,000 to \$150,000 a month. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.

Commissioner Pasternak made a motion to adjourn at 5:15 pm. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 2 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: May 26, 2020