

*Chicopee Municipal Lighting Board
Minutes of Meeting
Tuesday, April 27, 2021*

Chairman Pasternak called a regular meeting of the Chicopee Municipal Lighting Board to order at 4:00 pm, Tuesday, April 27, 2021.

Present for this meeting were Commissioner Joseph F. Pasternak, III, Commissioner Carl E. Sittard, Commissioner Robert L. Pajak, General Manager and Clerk of the Board Jeffrey R. Cady and Assistant General Manager James Lisowski.

Commissioner Pajak made a motion to accept the minutes of March 22, 2021 as presented. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to concur with the payment of **Warrant #E040221** dated 3/26/2021 in the amount of \$94,185.52; **Warrant #E040221** dated 3/29/2021 in the amount of \$59,173.91; **Warrant #E040921** dated 4/1/2021 in the amount of \$295,399.83; **Warrant #E040921** dated 4/5/2021 in the amount of \$206,914.99; **Warrant #E041621** dated 4/8/2021 in the amount of \$125,250.79; **Warrant #E041621** dated 4/12/2021 in the amount of \$172,870.19; **Warrant #E042321** dated 4/15/2021 in the amount of \$197,869.88 and **Warrant #E042321** dated 4/20/2021 in the amount of \$3,259,712.11. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay ***Bills & Customer Refunds*** in the amount of **\$380,046.23**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay ***Write-off Uncollectibles*** in the amount of **\$41,655.30**. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for 15 KV URD/Molded Products. Commissioner Sittard made a motion, to award the Annual Bid for 15 KV URD/Molded Products, consistent with staff's recommendation in response to CEL Bid #21-0490. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #21-0490*

The General Manager presented the Commission with the Annual Bid for Single & Three Phase Padmount Transformers. Commissioner Pajak made a motion, to award the bid for Single & Three Phase Padmount Transformers, consistent with staff's recommendation in response to CEL Bid #21-0491. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #21-0491*

The General Manager and Assistant General Manager discussed the forecasted financials for 2021 with the Commissioners. Due to actuals through February and estimates for the rest of

2021 it is expected that power costs will be higher than budget. Based on current estimates it was recommended to increase the Purchase Power Adjustment to 4.45 mills/kwh. Commissioner Sittard made a motion to increase the Purchase Power Adjustment to 4.45 mills/kwh starting in May. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

An update was provided on the High Speed Internet Project. Crossroads Fiber is approaching its 1000th customer. New fiberhoods continue to be added allowing more customers to sign up for service. There was some discussion on stimulus funds that may be available for broadband projects and how they may be used to expedite CEL's fiber build out. The General Manager and Assistant General Manager notified the Commissioners that they have been asked to update the utilities committee on the Crossroads fiber project on May 5th.

The General Manager and Assistant General Manager discussed succession planning efforts. The senior engineer prospect declined CEL's offer and we will need to readvertise the position. CEL has worked out an agreement with an individual to provide telecomm support for designing fiber service areas. Need to determine telecomm needs.

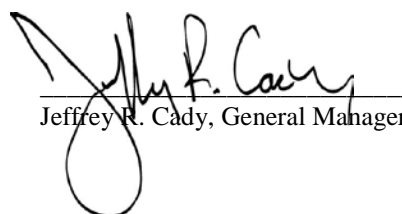
The General Manager and Assistant General Manager provided an update on the operations building renovation project. CEL staff and electric design consultants had an extensive walk through of electrical and communication systems in building. Need to start developing plan to move systems to admin building.

The General Manager provided some updates on potential legislation items for the current legislative session. He explained that there were a number of bills related to climate including some green communities updates. Also, mutual aid language clarification, liability regarding downed lines and public records clarification among others.

The General Manager notified the Commissioners that MMWEC has filed with the DPU to approve the bonds for the 2015A Peabody Peaking Project. Chicopee and Holyoke filed comments with the DPU that they had requested to exit the project and MMWEC sell the shares to another entity. The project is no longer part of CEL's long term plan. The public meeting is scheduled for April 26th.

The General Manager and Assistant General Manager informed the Commissioners that CEL would begin the disconnection process for non-paying customers. Although investor owned utilities cannot start disconnects till July 1st, municipalities are not required to follow these guidelines. CEL has had discussions with neighboring muni's to coordinate similar timelines.

Commissioner Pasternak made a motion to adjourn at 5:30 pm. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.


Jeffrey R. Cady, General Manager

Approved: June 17, 2021