

Chicopee Municipal Lighting Board
Minutes of Meeting
Wednesday, June 26, 2024

Chairman Mashia called a regular meeting of the Chicopee Municipal Lighting Board to order at 2:01 PM on Wednesday, June 26, 2024.

Present for this meeting were Chairman Daniel J. Mashia, Commissioner Joseph F. Pasternak, III, Commissioner Daniel T. Maciolek, and General Manager and Clerk of the Board, Daniel R. Faille. Also present for the presentation of audited financials were Accounting Manager Kenneth Labrie, and Mia McDonald and Howard Cheney from CEL's auditing firm, Meyers Brothers, Kalicka, PC.

Presentation of Audited Financials by our auditor, Meyers Brothers Kalicka

Mr. Labrie introduced Mr. Cheney and Ms. McDonald from Meyers Brothers, Kalicka for a presentation of CEL's 2023 audited financials. Brief introductions were made by all present. Mr. Cheney and Ms. McDonald presented the audited financials including the Profit & Loss statement and the Balance Sheet and discussed a few of the key changes in reporting from the prior year.

Commissioner Pasternak made a motion to accept the results of the audit, as presented. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0.

Approval of Minutes from May 29, 2024 Meeting

Commissioner Pasternak made a motion to accept the minutes of the May 29, 2024 meeting, as presented. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0.

Warrants – Concur, Bills & Customer Refunds, and Power Bill approvals

Commissioner Pasternak made a motion to concur with the payment of
Warrant #E060724 dated 6/3/2024 in the amount of \$60,094.03;
Warrant #E061424 dated 6/6/2024 in the amount of \$627,685.46;
Warrant #E061424 dated 6/10/2024 in the amount of \$119,315.28;
Warrant #E062124 dated 6/13/2024 in the amount of \$265,673.86;
Warrant #E062124 dated 6/17/2024 in the amount of \$2,905,162.64;
Warrant #E062824 dated 6/24/2024 in the amount of \$58,207.34 and
Warrant #E062824 dated 6/20/2024 in the amount of \$194,042.03;

Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay ***Bills and Customer Refunds*** in the amount of \$149,486.42. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0.

Bid Approvals

The General Manager presented the Commissioners with the Annual Bid for Single and Three Phase Transformers. Commissioner Pasternak made a motion, to award the Annual Bid for Single and Three Phase Transformers, consistent with staff's recommendation in response to CEL Bid #24-0512. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0. Document: CEL Bid #24-0512

The General Manager presented the Commission with the Annual Bid Tree Trimming/Forestry Services. Commissioner Pasternak made a motion, to award the Annual Bid for Tree Trimming/Forestry Services, consistent with staff's recommendation in response to CEL Bid #24-0513. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0. Document: CEL Bid #24-0513

Executive Session

Commissioner Pasternak made a motion to enter executive session for the purposes of discussing sensitive personnel, strategic, and/or financial information, and return to Regular Session after conclusion. Commissioner Maciolek seconded the motion.

Commissioner Mashia – Aye

Commissioner Pasternak – Aye

Commissioner Maciolek – Aye

The Municipal Light Board entered executive session at 3:16 PM

Regular Session

The Municipal Light Board regular session at 3:47 PM.

Front Street Generator Noise Testing Update

The General Manager informed the board that the Massachusetts DEP has approved the proposed continuous testing methodology for monitoring sound levels at the property line of the complainant address on Morgan Circle. The proposal includes 3 months of continuous sound monitoring at a cost of \$21,300. The proposal includes collection of baseline measurements, real-time monitoring, and data analysis services. Make-ready work is already underway, and we expect monitoring to be functional before we enter the point in the season when we expect to run to fulfill demand response.

Crossroads Fiber Update on Construction

The General Manager informed the board that Crossroads Fiber has eight fiberhood in various states of construction. Including 2 recently opened underground areas (Bridle Path & Slate Road). We have a 96F cable being installed down Center Street, but have run into delays due to crushed conduit. Our contractor is evaluating the repair. The Orange Street fiberhood requires a small underground section to complete the tie-in across Chicopee Street. New Ludlow West is slated to open during the first week of July. Splicing is in progress on Maple Street, and starting on Summer Street. Construction is scheduled to begin on Chapin Street next week.

Per the direction of the board, we have re-focused on building multi-dwelling units (MDUs/apartments). We have completed 2 mid-sized MDUs and there are 2 large MDUs entering construction during the 2nd week of July.

On June 27, 2024, Crossroads Fiber will install their 5000th customer. There is a small presentation and a photo opportunity with Mayor Vieau at the recipients address. Commissioners are encouraged to attend.

Telecom billables are currently up 5% over projected; running a modest surplus year-to-date.

New Business – not previously known prior to posting of this Agenda

1. MMWEC commissioner training – Kate Roy from MMWEC contacted us to let us know that MMWEC is offering an orientation to new commissioners or staff. Existing commissioners who have never participated in an MMWEC orientation are also welcome. Based on interest, MMWEC will schedule the training. All 3 CEL commissioners expressed interest in attending.
2. The Northeast Public Power Association (NEPPA) will be holding their 2024 Annual Conference on August 25-28, 2024. Commissioners invited to attend.

Commissioner Mashia made a motion to adjourn at 4:04 PM. Commissioner Maciolek seconded the motion. Discussion: None; Motion was passed 3 to 0.



Daniel R. Faille, Clerk of the Board

Approved: July 24, 2024