

*Chicopee Municipal Lighting Board
Minutes of Meeting
Tuesday, February 23, 2021*

Chairman Pasternak called a regular meeting of the Chicopee Municipal Lighting Board to order at 4:00 pm, Tuesday, February 23, 2021

Present for this meeting were Commissioner Carl E. Sittard, Commissioner Joseph F. Pasternak, III, Commissioner Robert L. Pajak, General Manager and Clerk of the Board Jeffrey R. Cady and Assistant General Manager James Lisowski.

Commissioner Sittard made a motion to accept the minutes of January 28, 2021 and February 4, 2021 as presented. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to concur with the payment of **Warrant #E020521** dated 2/3/2020 in the amount of \$31,286.68; **Warrant #E021221** dated 2/4/2021 in the amount of \$128,162.44; **Warrant #E021221** dated 2/8/2021 in the amount of \$184,113.51; **Warrant #E021921** dated 2/11/2021 in the amount of \$409,065.50 and **Warrant #E021921** dated 2/16/2021 in the amount of \$1,844,846.77. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Bills and Customer Refunds** in the amount of **\$358,193.46**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Power Bills** in the amount of **\$1,961,689.53**. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for 15kv Aluminum & Copper URD Primary Cable. Commissioner Sittard made a motion, to award the Annual Bid for 15kv Aluminum & Copper URD Primary Cable, consistent with staff's recommendation in response to CEL Bid #21-0489. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #21-0489*

The General Manager discussed that because of staff changes at CEL, a change needs to be made to allow for payroll signatures and for employees to pick up checks. The General Manager recommended that the Commission vote to approve the authorized payroll signature/check pick-up document. Commissioner Pasternak made a motion to approve the authorized payroll signature/checks pick-up document. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *CEL Document: Authorized Signature Check pick-up Document*

The General Manager notified the Commissioners that CEL had received the pension estimate for 2021 from the City. After discussing the estimate, Commissioner Pajak made a motion to transfer up to \$1.9 million from the pension fund at some point during the year. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

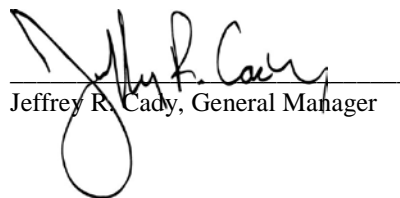
The General Manager and Assistant General Manager discussed the next phase of building renovations. The Architect will be providing CEL with final draft plans to review and comment. The goal is to get the bid out by May with a June award date. There is still a lot of work that needs to be completed in transferring systems from the 1895 building to the main building.

The General Manager and Assistant General Manager provided the Commissioners with an update on the Hi-Speed Internet project. Approximately 600 customers are now live on Crossroads. The General Manager let the Commissioners know that they received some good news regarding availability of some of the equipment that will allow them to continue to add customers without significant delays. We do continue to see long lead times on some of the other materials.

The General Manager provided an update on COVID issues. He explained that the Front Office will continue to be closed for now except by appointment. Utility workers should be in the next phase of vaccinations. Office capacity has been expanded to 50% capacity, which will allow CEL to move many staff back to normal locations.

The General Manager explained that both the House and Senate will be reviewing the climate bill with the Governors recommendation. The House and Senate will incorporate any changes they see appropriate and revote to send back to Governor.

Commissioner Sittard made a motion to adjourn at 5:00 pm. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady, General Manager

Approved: March 22, 2021