

*Chicopee Municipal Lighting Board
Minutes of Meeting
Tuesday, June 25, 2019*

Chairman Sittard called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Tuesday, June 25, 2019.

Present for this meeting were Commissioner Joseph F. Pasternak, III, Commissioner Carl E. Sittard, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady.

Commissioner Pajak made a motion to accept the minutes of May 23, 2019 as presented. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to concur with the payment of **Warrant #E053119** dated 5/28/2019 in the amount of \$248,622.29; **Warrant #E053119** dated 5/23/2019 in the amount of \$194,205.36; **Warrant #E060719** dated 6/3/2019 in the amount of \$10,947.80; **Warrant #E060719** dated 5/30/2019 in the amount of \$210,491.74; **Warrant #E061419** dated 6/6/2019 in the amount of \$2,018,091.15; **Warrant #E061419** dated 6/10/2019 in the amount of \$312,228.29; **Warrant #E062119** dated 6/17/2019 in the amount of \$1,191,359.42 and **Warrant #E062119** dated 6/13/2019 in the amount of \$296,087.35. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Bills & Customer Refunds** in the amount of **\$2,107,879.39**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay Power Bills in the amount of **\$1,882,186.60**. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for Calix Customer Premise Equipment. Commissioner Pajak made a motion, to award the Annual Bid for Calix Customer Premise Equipment., consistent with staff's recommendation in response to CEL Bid #19-0476. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #19-0776*

The General Manager provided the Commissioners an update on the high-speed internet project. He explained that all the central offices are up and running. Environmental and redundancy loops between the central offices are complete. Training was completed from June 17-19 for all employees. The vendor will return August 27-29 for further training. They have also been retained to assist us with marketing for the Crossroads Fiber initiative. Customer support is up and operational with a direct number. We met with the installation and splicing contractor to discuss rollout and work practices. Expected construction start date is the 2nd or 3rd week of July. Currently working through the customer scheduling and provisioning process. Also looking to hire an additional fiber technician and sales and marketing position.

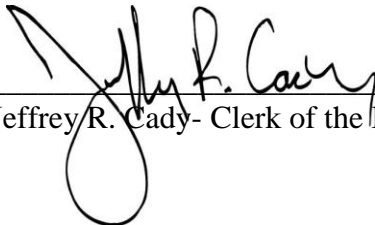
The General Manager updated the Commissioners on the building renovation progress. He stated that the project would be going before the Conservation Commission in July and that the architect needs to get confirmation from the Historical Commission that no changes are required. In addition, the project will have to be presented to SPRAC for their comments and approvals. Will be meeting with the Planning Director to determine if there are any potential issues.

The General Manager explained that the MLP Clean Energy Legislation has not moved forward to this date and it may or may not before the session ends on July 31. He stated that in talking with other General Managers some boards have updated their policies to include the bill as part of the policy. Commissioner Pajak made a motion that CEL update its Clean Energy Policy to follow the model set forth in Massachusetts House Bill 2863, while allowing it to be modified if there are statutory or regulatory changes. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager notified the Commissioners that the model airplane in the lobby would be moved to the parking lot to make additional room in the lobby.

The General Manager reviewed the April Financials with the Commissioners. He explained that much lower than expected energy prices have continued through April and are expected to continue for much of the year. This and higher than expected revenues has resulted in Net Income prior to investments of approximately \$2,000,000., which is \$1.8 million higher than budget. The General Manager explained that he has reviewed the Purchase Power Adjustment and that it should be reduced by .004 at this time. Commissioner Pajak made a motion to reduce the PPA by .004 starting with July billing. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0. *CEL Document: April Financials*

Commissioner Pajak made a motion to adjourn at 7:00 pm. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: July 22, 2019