

*Chicopee Municipal Lighting Board  
Minutes of Meeting  
Monday, November 26, 2018*

Chairman Pasternak called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Monday, November 26, 2018.

Present for this meeting were Commissioner Carl E. Sittard, Commissioner Joseph F. Pasternak, III, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady.

Commissioner Pajak made a motion to accept the minutes of October 24, 2018 as presented. Commissioner Pasternak seconded the motion. Commissioner Sittard abstained. Discussion: None; Motion was passed 2 to 0.

Commissioner Sittard made a motion to concur with the payment of **Warrant #E110218** dated 10/24/2018 in the amount of \$232,910.56; **Warrant #E110218** dated 10/29/2018 in the amount of \$135,415.76; **Warrant #E110918** dated 10/31/2018 in the amount of \$106,165.44; **Warrant #E110918** dated 11/5/2018 in the amount of \$73,813.88; **Warrant #E111618** dated 11/13/2018 in the amount of \$406,416.56; **Warrant #E111618** dated 11/8/2018 in the amount of \$253,685.66; **Warrant #E112318** dated 11/16/2018 in the amount of \$3,366,412.15 and **Warrant #E112318** dated 11/14/2018 in the amount of \$226,461.44. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay **Bills and Customer Refunds** in the amount of **\$128,846.81**. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0

The General Manager presented the Commission with the Annual Bid for 15 KV URD Cable. Commissioner Sittard made a motion, to award the Annual Bid for 15 KV URD Cable, consistent with staff's recommendation in response to CEL Bid #18-0468. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #18-0468*

The General Manager explained that Jim Lisowski, Assistant General Manager, oversees environmental compliance issues for CEL. Recently DEP/EPA have changed their requirements and must have a person authorized to sign on the behalf of CEL. The General Manager would like to have the Board vote to give this authority to Jim Lisowski for the environmental documents since he is most familiar with them. Commissioner Pajak made a motion to give Jim Lisowski the authority to sign any and all environmental documents on CEL's behalf. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager notified the Commissioners that the Massachusetts Department of Energy Resources (DOER) was rolling out a solar program specific to Municipal Light Plants (MLP). As part of the program the DOER would like commitment on participation by the MLP's. The General Manager recommended that CEL participate and create a budget of \$110,000 to fund the rebates. Commissioner Sittard made a motion to budget \$110,000 for the MLP solar rebate program. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager recommended that CEL create an electric vehicle charger rebate program. He said that CEL would work with MMWEC to develop a program. Commissioner Pajak made a motion to have the General Manager look into developing an electric vehicle charger program. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager notified the Commissioners that he received a request by World is our Classroom to sponsor the city of Chicopee run event. He explained that CEL is advertised as a major sponsor and receives positive publicity from the program. Commissioner Sittard made a motion to sponsor the World is our Classroom program for \$2500. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

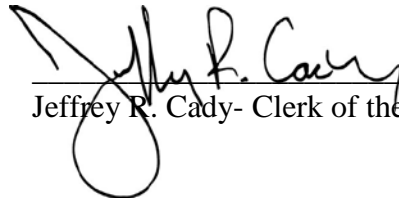
The General Manager updated the Commissioners on the Hydro Quebec Transmission Right Flow Agreement with MMWEC. He explained that agreements and documents will need to be completed that assigns CEL Hydro Quebec assets to MMWEC to complete the transaction and he would need to sign the extension of the agreement. He would like the Board to authorize him to complete the agreements on CEL's behalf. Commissioner Sittard made a motion to authorize the General Manager to sign any agreement related to Hydro Quebec including the extension of the Hydro Quebec agreements. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager gave an update on the Automated Meter Infrastructure (AMI) Project. He explained that the gateways for the project area have been installed. Some meters were installed last week, but the majority of the installs would start next week. The goal is to have all the meters in the pilot area installed by the end of the year.

The General Manager notified the Commissioners that the current IT Manager has been promoted and retitled as the Telecommunications/IT Manager. As part of this promotion and staffing changes at CEL additional staff will be brought on board to assist the Telecommunications, IT, GIS and Engineering functions. CEL will be posting for these positions soon.

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Commissioner Pajak made a motion to adjourn at 6:40 pm. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0



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Jeffrey R. Cady- Clerk of the Board

Approved: December 20, 2018