

*Chicopee Municipal Lighting Board  
Minutes of Meeting  
Thursday, January 28, 2021*

Chairman Pajak called a regular meeting of the Chicopee Municipal Lighting Board to order at 4:00 pm, Thursday, January 28, 2021

Present for this meeting were Commissioner Carl E. Sittard, Commissioner Joseph F. Pasternak, III, Commissioner Robert L. Pajak, General Manager and Clerk of the Board Jeffrey R. Cady and Assistant General Manager James Lisowski.

Commissioner Sittard made a motion to accept the minutes of December 14, 2020 as presented. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to concur with the payment of Warrant #E122520 dated 12/18/2020 in the amount of \$823,882.73; Warrant #E122520 dated 12/21/2020 in the amount of \$1,378,406.78; Warrant #E010121 dated 12/23/2020 in the amount of \$31,568.17; Warrant #E010821 dated 1/4/2021 in the amount of \$5,080.00; Warrant #E010821 dated 12/31/2020 in the amount of \$217,344.37; Warrant #E011521 dated 1/11/2021 in the amount of \$238,337.62; Warrant #E011521 dated 1/6/2021 in the amount of \$190,702.45; Warrant #E012221 dated 1/19/2021 in the amount of \$3,375,470.83; Warrant #E012221 dated 1/15/2021 in the amount of \$304,906.82; Warrant #E012921 dated 1/25/2020 in the amount of \$60,417.79 and Warrant #E012921 dated 1/21/2021 in the amount of \$277,408.62. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to pay *Bills & Customer Refunds* in the amount of \$33,759.12. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to pay *Write-off Uncollectibles* in the amount of \$38,334.81. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to appoint Jeffrey R. Cady as the Clerk of the Municipal Light Board for 2021. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion that Commissioner Pasternak become Chairman of the Municipal Light Board as of January 29, 2021. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion and it was voted that any person made a party to any action, suit or proceeding by reason of the fact that he or she is or was a commissioner, officer or attorney of the City of Chicopee Municipal Lighting Plant ("CMLP"); or because he or she served at the request of CMLP on a committee or task force of any public corporation or

organization, shall be indemnified by CMLP against all damages and reasonable expenses, including attorneys' fees, actually and necessarily incurred by him or her in connection with said action, suit or proceeding including any appeal therefrom. It is the intent of this vote to indemnify such commissioners, officers or attorneys to the fullest extent permitted by Chapter 258 of the Massachusetts General Laws. No one shall be indemnified under this vote for violation of any civil rights if he or she acted intentionally. The term "expenses" includes amounts paid in satisfaction of judgments or in settlement of any action, suit or proceeding other than amounts paid to CMLP itself. Such right of indemnification shall not be deemed exclusive of any other rights to which such commissioner, officer or attorney may be entitled apart from this vote. The indemnification provided for in this vote shall commence after all insurance proceeds or other indemnification proceeds have first been applied to a settlement or judgment awarded for a claim for which indemnification is provided under this vote. Any amount payable by way of indemnity hereunder shall be calculated and paid pursuant to a determination of the CMLP Manager. Commissioner Pasternak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Bid for Fiber to the Home Hardware & Materials (Annual). Commissioner Pajak made a motion, to award the Bid for Fiber to the Home Hardware & Materials (Annual), consistent with staff's recommendation in response to CEL Bid #20-0488. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #20-0488*

The General Manager and the Commissioners discussed the General Managers performance for the previous year including accomplishments during the abnormal year. The Commissioners were very happy with the General Managers performance over the previous year and the direction of the company. The Commissioners agreed to hold off on discussing compensation until the next meeting.

The General Manager & Assistant General Manager discussed CEL's succession plan with the Commissioners based on the General Managers eligibility for retirement this year. They discussed the Commissioners desire to have the Assistant General Manager take over as interim General Manager following the current General Managers retirement. They also discussed the draft contracts provided by the General Manager and recommended changes to the contracts. Commissioner Sittard asked to have final org charts supplied to them that showed the current organization and the transition. They all agreed it made sense to set up another meeting to discuss. *CEL Documents: James Lisowski Employment Contract, Jeffrey Cady Employment Contract Amendment*

The General Manager discussed the climate bill that was filed by the legislator at the end of last year. The Governor vetoed the bill because he had concerns with parts of the bill. It is expected that the legislative will refill it in the new session.

The General Manager and Assistant General Manager discussed the NERC Audits from last year. The Assistant General Manager explained that there is still an unresolved issue which

we have began working to resolve. CEL has been working with our outside auditor and NPCC to try and resolve the issue. He stated that we are hoping to get a positive resolution on this issue.

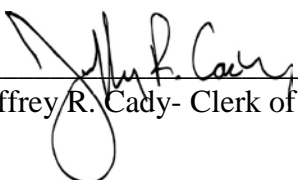
The General Manager and Assistant General Manager provided an update on the hydro project. They explained that the project continues to get delayed due to issues encountered at the site. Due to lack of proper maintenance by the previous owner, CEL continues to have to make unforeseen improvements at the site. The hope is to have one of the turbines online by April/May of 2021.

The General Manager and Assistant General Manager provided an update on building renovations. Phase I is complete with some minor issues that still need to be resolved. Final drawings and bid documents are being prepared for Phase II which is the renovation of the 1895 building. Final drawings and bid documents are expected to be released in April.

The General Manager and Assistant General Manager gave an update on the high speed internet project. They explained that CEL continues to build out additional fiberhoods. The project is running into some issues with unavailability and long lead times of products which may have impacts on construction and installations. We are working to minimize the impacts as much as possible.

The General Manager discussed offering electric vehicle charger rebate and incentive programs to CEL customers. He explained that he surveyed other Municipal Light Plants to see what programs they had. Based on his review he recommended that CEL offer a free level 2 charger and a \$6 monthly incentive to participate in the program. The customer would allow us to curtail the charger from 7kw to 1.5kw M-F from 5-9pm. This would minimize impact of electric vehicles on daily peak loads. Commissioner Pajak made a motion to implement an EV Charger Program based on the General Managers recommendation. Commissioner Sittard seconded the motion. Discussion: Commissioner Pajak and Sittard stated that electric vehicles will become more mainstream and this program will help CEL manage the impacts better. Commissioner Pasternak believes CEL will need to continue to adapt to EV's on their system; Motion was passed 3 to 0.

Commissioner Pasternak made a motion to adjourn at 6:40 pm. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

  
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Jeffrey R. Cady- Clerk of the Board

Approved: February 23, 2021