

*Chicopee Municipal Lighting Board
Minutes of Meeting
Tuesday, March 27, 2018*

Chairman Pasternak called a regular meeting of the Chicopee Municipal Lighting Board to order at 6:00 pm, Tuesday, March 27, 2018.

Present for this meeting were Chairman Joseph F. Pasternak, III, Commissioner Carl E. Sittard, Commissioner Robert L. Pajak and General Manager and Clerk of the Board Jeffrey R. Cady.

Commissioner Sittard made a motion to accept the minutes of February 15, 2018 as presented. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Pajak made a motion to concur with the payment of **Warrant #E022318** dated 2/16/2018 in the amount of \$4,359,676.41; **Warrant #E030218** dated 02/22/2018 in the amount of \$92,220.69; **Warrant #E030918** dated 02/28/2018 in the amount of \$111,581.00; **Warrant #E030918** dated 3/5/2018 in the amount of \$233,237.28; **Warrant #E031618** dated 3/7/2018 in the amount of \$74,207.60; **Warrant #E031618** dated 3/12/2018 in the amount of \$2,120,143.17; **Warrant #E032318** dated 3/14/2018 in the amount of \$169,833.73 and **Warrant #E032318** dated 3/19/2018 in the amount of \$2,062,483.59 Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion to pay **Bills & Customer Refunds** in the amount of **\$298,468.21**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion to pay Power Bills in the amount of **\$52,865.51**. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager presented the Commission with the Annual Bid for 15 KV URD/ Molded Products. Commissioner Sittard made a motion, to award the Annual Bid for 15 KV URD/Molded Products, consistent with staff's recommendation in response to CEL Bid #18-0459. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #18-0459*

The General Manager presented the Commission with the Annual Bid for Overhead Multiplex Service Cable. Commissioner Sittard made a motion, to award the bid for Overhead Multiplex Service Cable, consistent with staff's recommendation in response to CEL Bid #18-0460. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #18-0460*

The General Manager presented the Commission with the Annual Bid for Overhead Conductors. Commissioner Sittard made a motion, to award the bid for Overhead Conductors, consistent with staff's recommendation in response to CEL Bid #18-0461. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0. *Document: CEL Bid #18-0461*

The General Manager and the Commissioners discussed the status of the bid for the electric meters, water meters and advanced meter infrastructure. After discussion Commissioner Sittard made a motion to award the Electric Meters, Water Meters and AMI Infrastructure bid no. 16/68 to Honeywall/Elster after the City of Chicopee completes review of the documents and approves the contract for the DPW and Water

Departments. Commissioner Pajak seconded the motion. The motion passed 3 to 0. *Document: Contract Weston and Sampson Recommendation*

The General Manager reviewed the Purchase Power Adjustment with the Commissioners. Higher Energy, Capacity and Transmission costs have increased overall energy costs to CEL. The General Manager recommended that the Purchase Power Adjustment be increased by .4 cents per kwh. This would result in an increase of less than 3%. Commissioner Pajak made a motion to increase the PPA by .4 cents starting in April. Commissioner Sittard seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager recommended that they enter into executive session to discuss potential wind projects competitively sensitive information. Commissioner Sittard made a motion at 6:40 to adjourn from their regular session of the Municipal Light Board meeting and to enter into Executive Session for the purpose of discussing potential wind projects competitively sensitive information. Motion was seconded on the basis of a roll call vote as follows:

Pasternak Aye
Pajak Aye
Sittard Aye

The motion passed 3 to 0

Commissioner Sittard made a motion at 6:50 to adjourn from Executive Session and enter to Regular Session. Motion was seconded on the basis of a roll call vote as follows:

Pasternak Aye
Pajak Aye
Sittard Aye

The motion passed 3 to 0.

Commissioner Sittard made a motion that Chicopee Electric Light hereby agrees to join as a member of the Berkshire Wind Power Cooperative Corporation (“Cooperative”), an existing municipal lighting plant cooperative which was organized in accordance with GL c. 164 s 47C; and

That the Board hereby approves and the General Manager is hereby authorized and directed to take any action deemed necessary or advisable to carry out the purposes of this vote, including but not limited to execution of a Berkshire Wind Power Purchase Agreement;

That the Board hereby approves and authorizes the General Manager, to execute any other documents or take any other actions necessary to effectuate the financing of the Berkshire Wind Power Facility by the Cooperative;

That the Board hereby certifies that the Chicopee Electric Light is a Massachusetts municipal light plant operating pursuant to and in accordance with Massachusetts General Laws, Chapter 164;

That the Board hereby authorizes and instructs the General Manager to deliver a certified copy of this vote to the Cooperative’s Board of Directors with out delay; and

That any actions previously taken by the General Manager which are consistent with the purpose of this vote are hereby ratified and confirmed.

Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0

Commissioner Sittard made a motion to allow the General Manager to sign a long term PPA for the Holiday Hill project based on successful negotiation. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

The General Manager gave the Commissioners an update on CEL's mutual aid efforts. During the Nor'easters over the last month, CEL has sent crews to Littleton, Hingham, Reading, Middleborough and Taunton.

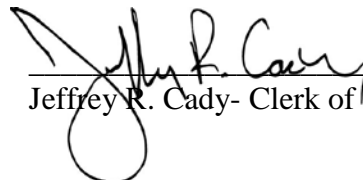
The General Manger notified the Commissioners that the Mayor had asked if CEL could help support some field lighting on the training field behind the high school. We need to determine the final scope as the Athletic Director seems to have larger plans that could cost significant dollars and would be outside the scope of what we would could provide.

The General Manager gave a quick update on the building renovation project. We expect bids to go out in early summer for a September/October start time.

The General Manager notified that Commissioners that the auditors have started their work on the 2017 financial audit. He stated that if any Commissioners had any questions or wanted to talk to the auditors he would provide them with Howard Cheney's contact information.

The General Manager explained that CEL had transferred \$3 million from the Depreciation Fund to the Operating Fund in February. He recommended that the Commission confirm the transfer. Commissioner Sittard made a motion to confirm the transfer of \$3 million from the Depreciation Fund to the Operating Fund. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.

Commissioner Sittard made a motion to adjourn at 7:10 pm. Commissioner Pajak seconded the motion. Discussion: None; Motion was passed 3 to 0.



Jeffrey R. Cady- Clerk of the Board

Approved: April 23, 2018